

**MINUTES  
CITY OF SUGAR CREEK  
BOARD OF ALDERMEN MEETING  
SUGAR CREEK CITY HALL  
103 S. STERLING  
SUGAR CREEK, MISSOURI  
MONDAY, JULY 11, 2016**

Meeting for the City of Sugar Creek, Missouri, Board of Aldermen was called to order by Mayor Matthew Mallinson, July 11, 2016 at 6:35 p.m., with the following present participating in the Pledge of Allegiance.

**ROLL CALL**

Members Present

Matthew Mallinson, Mayor  
Joseph D. Kenney, Sr., Alderman  
Stanley J. Sagehorn, Alderman  
Lorcan Doyle, Alderman  
Robert A. Ray, Alderman

Staff Present

Christopher Soule, Police Chief; Pat Casey, Fire Chief, Ed Layton, Director of Public Works; Linda Martinovich, Finance Officer, Ron Martinovich, City Administrator; Paul Loving, Building Official; Connie Dickinson, Parks and Recreation; Bob Buckley, City Attorney, Jana Olivarez-Dickerson, City Clerk; Marilyn Evans, Deputy City Clerk.

**III. CONSENT AGENDA**

A. Approval of Claims Ord. 08-16

Now, therefore, **ALDERMAN RAY MOVED THAT THE GOVERNING BODY APPROVE THE CONSENT AGENDA AS ABOVE. SECOND BY ALDERMAN KENNEY.**

**UPON A ROLL CALL VOTE, THE MOTION WAS APPROVED UNANIMOUSLY.**

<b>YEA: ALDERMAN SAGEHORN</b>	<b>NAY: NONE</b>
<b>ALDERMAN KENNEY</b>	<b>ABSENT: NONE</b>
<b>ALDERMAN DOYLE</b>	
<b>ALDERMAN RAY</b>	

**IV. PUBLIC ITEMS NOT LISTED ON AGENDA**

- A. Oath of Office administered to Police Officer Thomas Butkovich – Mayor  
Mayor Mallinson had sworn in Police Officer Thomas Butkovich.
- B. Presentation of Yard Beautification Certificates – Mayor  
Pat Casey, Fire Chief, received Yard Beautification Certificate.

C. Business from the floor – Comments or concerns from Sugar Creek residents.

Linda Mikulich thanked Ed Layton, Public Works Director, and staff for an outstanding pre-Fourth of July clean-up of the main street and also clean-up after the parade. Secondly, she continued with the appearance of the main street in Sugar Creek. There are buildings that are boarded up and a large pile of asphalt in front of a church that has been there for approximately two months. She had brought up this issue at previous meetings but nothing has been done. The City looks like a blighted section which will not bring in more businesses. She would like this to be improved.

Alderman Sagehorn thought it was wonderful that she cares for the City and has voiced her concerns. He has followed up on this issue and it is not being ignored.

Nathan Athens read an article regarding Sugar Creek adopting a solar farm. He wondered when this will occur.

**V. MAYOR'S REPORT**

- A. Consider approval of Bill No. 07-40-16 an Ordinance amending the Code of Ordinances by adding Article IV to Chapter 29 which regulates Storm Water Discharges.  
(first reading)

Now, therefore, **ALDERMAN RAY MOVED THAT THE GOVERNING BODY APPROVE FIRST READING OF BILL NO. 07-40-16 AS ABOVE. SECOND BY ALDERMAN DOYLE.**

Ed Layton, Public Works Director, explained this is an ordinance to comply with the MS-4 permit. This has been refined numerous times due to some of the items on the list is time consuming. An annual compliance report will also need to be developed every two years.

**UPON A ROLL CALL VOTE, THE MOTION WAS APPROVED UNANIMOUSLY.**

YEA:	ALDERMAN SAGEHORN	NAY:	NONE
	ALDERMAN KENNEY	ABSENT:	NONE
	ALDERMAN DOYLE		
	ALDERMAN RAY		

- B. Consider approval of Ordinance No. 4009 (Bill No. 07-40-16) as stated above.  
(adopt)

Now, therefore, **ALDERMAN RAY MOVED THAT THE GOVERNING BODY APPROVE ORDINANCE 4009 AS ABOVE. SECOND BY ALDERMAN DOYLE.**

**UPON A ROLL CALL VOTE, THE MOTION WAS APPROVED UNANIMOUSLY.**

<b>YEA:</b>	<b>ALDERMAN SAGEHORN</b>	<b>NAY:</b>	<b>NONE</b>
	<b>ALDERMAN KENNEY</b>	<b>ABSENT:</b>	<b>NONE</b>
	<b>ALDERMAN DOYLE</b>		
	<b>ALDERMAN RAY</b>		

**VI. BOARD ITEMS**

A. Mayor's Report

- Complimented Captain Kline regarding the emergency tower that was destroyed in a recent storm. The issue was handled very professionally and he did a great job.

B. Aldermen Reports

Alderman Sagehorn

- No report.

Alderman Kenney

- He complimented the Public Works Department on a job well done with the Fourth of July festivities.
- He told Nathan Athens that the City Administrator will provide him with the solar information he had requested.

Alderman Doyle

- He also complimented Public Works Department on their hard work during the festivities and also on the tower issue.

Alderman Ray

- He thanked Paul Loving, Building Official, for cleaning up the house on Northern and Kentucky so quickly.

C. Staff Reports

1. City Administrator – Ron Martinovich

- He had approached the Board regarding exempt positions approximately a year ago. With the recent changes with labor laws, he felt this is now a more important item. Without doing a test would predict that some of the current positions will change to hourly positions. He knew there was a proposal previously and said this issue needs to be initiated. At that time, the cost was approximately \$4,600. He will reactivate the proposal and bring to the Board.
- There is not a lot to report as of yet on the solar project. The City has been working with a company to build a 10 to 15 megawatt solar generating facility. Previously was working with KCPL to have a power purchase agreement but they have had trouble with the Public Service Commission to establish a tariff for a solar generating facility. He said they are still moving

forward and are close to finalizing a Letter of Intent and an option for a long-term property lease. A developer is interested in doing a long-term project in Sugar Creek.

2. City Clerk – Jana Olivarez-Dickerson

- No report.

3. Police Chief – Christopher Soule

- During the recent storm, a section of the tower was damaged. He had provided pictures for the Board to review. They did get the tower up and running quickly. There has been discussions to add an antenna to the tower versus building a new tower. This would result in a tremendous amount of cost savings. The antenna is approximately 10-foot long and weighs 15 pounds.

A representative from Commenco Communications said there were other options that could be reviewed. Sugar Creek does have some cell towers that an antenna could possibly be installed. Another option would be to enhancing the Police Department. There is an antenna that it can be hooked to and can have discussions with FCC to increase the power. Different mechanisms could be used to get the coverage needed.

Alderman Sagehorn asked when a decision needed to be made. Captain Kline answered that every month the temporary antenna is used costs \$2,500 per month. Captain Kline said that the Mayor had granted the emergency declaration to start spending the money. The insurance will waive the bid process since it was an emergency situation. He asked if this emergency continues until finished, or is it finished and needs to be revised for insurance purposes. The City Attorney stated that in an emergency that power is utilized. If there is time to accomplish the task through the normal pattern then that should be the process. There is no requirement for a bid. It would be for the benefit of the City and not for the vendor.

- Crime status – Part I crimes are reported to the federal government. He showed year-to-date results. There was a vast improvement in the stats. Part II crimes include weapon arrest, alcohol and drug offenses has also gone down dramatically. He would like to include the stats in the September newsletter. This shows the officers are being more proactive.

4. Public Works Director – Ed Layton

- The working foreman position is available and had four people in-house apply for the position. He will get with the City Administrator to proceed with the next steps.

5. City Treasurer/Finance Officer – Linda Martinovich

- No report.

6. Building Official – Paul Loving

- No report.

7. Parks and Recreation – Connie Dickinson

- Potluck dinner will be July 12. Fried fish will be the main dish.

- Truman Cup Bike Race will be held on July 22-23. She is in need of volunteers to help with this event.
- Eastern Municipal Challenge (EMC) will be on July 15. Annual pool tournament will be held at Stix & Stones.

Fire Chief – Pat Casey

- In 2002, the City had first ISO rating and was graded at a Classification 6. The Fire Department and Public Works had worked to get it to a Classification 5. In 2006, the ISO rating was Classification 4. Again, this year the City was rated. With changing the way paperwork is done and recordkeeping along with changing things with the water system, the City is now a Classification 3. In order to receive a Classification 2, there would need to be more personnel.
- Last year he had applied for a FEMA grant for \$227,000. He was notified via email on Friday that he had received a grant for \$117,000. The whole project was for 20 SCBAs and a compressor and a few other needed items. He had sent it out for bid on Friday and will receive them around August 9.

Motion for a Closed Executive Session after the next scheduled Council Meeting on July 25, 2016, at City Hall in the Mayor’s Office, for the purpose of discussing litigation, acquisition of property and personnel matters and those records are closed.

Now, therefore, **ALDERMAN KENNEY MOVED THAT THE GOVERNING BODY APPROVE A CLOSED EXECUTIVE SESSION AFTER THE NEXT SCHEDULED COUNCIL MEETING ON JULY 25, 2016. SECOND BY ALDERMAN DOYLE.**

**UPON A ROLL CALL VOTE, THE MOTION WAS APPROVED UNANIMOUSLY.**

<b>YEA:</b>	<b>ALDERMAN SAGEHORN</b>	<b>NAY:</b>	<b>NONE</b>
	<b>ALDERMAN KENNEY</b>	<b>ABSENT:</b>	<b>NONE</b>
	<b>ALDERMAN DOYLE</b>		
	<b>ALDERMAN RAY</b>		

**OLD BUSINESS**

No report.

**NEW BUSINESS**

No report.

**OTHER BUSINESS**

No report.

**ADJOURNMENT**

There being no further business to be conducted, **ALDERMAN DOYLE MOVED THAT THE MEETING ADJOURN. SECOND BY ALDERMAN RAY.**

**UPON A ROLL CALL VOTE, THE MOTION WAS APPROVED UNANIMOUSLY.**

<b>YEA:</b>	<b>ALDERMAN SAGEHORN</b>	<b>NAY:</b>	<b>NONE</b>
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**ALDERMAN KENNEY**  
**ALDERMAN DOYLE**  
**ALDERMAN RAY**

**ABSENT: NONE**

**UPON A ROLL CALL VOTE, THE MOTION WAS APPROVED, AND THE MEETING  
ADJOURNED AT 7:45 P.M.**

Respectfully submitted,

Jana J. Olivarez-Dickerson,  
City Clerk