

**CONFIDENTIAL POLICE DEPARTMENT ADDENDUM TO CITY OF SUGAR CREEK  
EMPLOYMENT APPLICATION**



**APPLICANT'S STATEMENT**

I CERTIFY THAT THE ANSWERS GIVEN HEREIN ARE TRUE, COMPLETE, AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I HEREBY AUTHORIZE THE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN, AS MAY BE NECESSARY, TO CONSIDER THIS APPLICATION FOR EMPLOYMENT. IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT ANY FALSE OR MISLEADING INFORMATION CONTAINED HEREIN, OR IN ANY SUBSEQUENT INTERVIEWS, WILL RESULT IN TERMINATION. I FURTHER UNDERSTAND THAT THIS JOB MAY REQUIRE THAT I WORK OVERTIME, ANY SHIFT WITHIN A 24 HOUR PERIOD, AND THE NECESSITY TO BE CALLED IN TO WORK FROM MY TIME OFF. I ALSO UNDERSTAND THAT I WILL BE REQUIRED TO ABIDE BY ALL RULES AND POLICIES OF THE SUGAR CREEK POLICE DEPARTMENT.

I HEREBY UNDERSTAND AND AGREE TO THE “**APPLICANT’S STATEMENT**”

Signature of Applicant: \_\_\_\_\_

Printed Name of Applicant : \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Date of Birth: \_\_\_\_\_

Applicant SSN: \_\_\_\_\_



### **AUTHORIZATION TO RELEASE INFORMATION**

**(Applicant: Initial next to numbers if you agree and understand the preceding statement)**

### **To: Sugar Creek Police Department**

- 1.\_\_\_\_ I understand that I am applying for employment with the Sugar Creek, Missouri Police Department, County of Jackson, Missouri and acknowledge that the burden of proving my qualifications for such employment is at all times upon me. I further understand that a full investigation will be made of my background, character and financial responsibility by the Sugar Creek Police Department and I accept any risk of adverse public notice, embarrassment, criticism or financial loss which may result from action with respect to my application. This authorization and request is given freely and without duress, voluntarily waiving any protection against unauthorized disclosure of information under the Privacy Act and other similar legal provisions.
- 2.\_\_\_\_ I hereby authorize and request all persons to whom this request is presented, having information relating to or concerning me, to furnish such information to a duly appointed officer of the Sugar Creek Police Department, whether or not such information would otherwise be protected from disclosure by any constitutional, statutory or common law privilege.
- 3.\_\_\_\_ I hereby authorize and request all persons to whom this request is presented, having documents relating to or concerning me, to permit a duly appointed officer of the Sugar Creek Police Department to review and copy any such documents, whether or not such documents would otherwise be protected from disclosure by any constitutional, statutory or common law privilege.
- 4.\_\_\_\_ If the person to whom this request is presented is a brokerage firm, bank, savings and loan, or other financial institution, or an officer of the same, I hereby authorize and request that a duly appointed officer of the Sugar Creek Police Department be permitted to review and obtain copies of any and all documents, records or correspondence pertaining to me, including but not limited to, past loan information, notes co-signed by me, checking account records, savings deposit records, safe deposit records, passbook records and general ledger folio sheets.
- 5.\_\_\_\_ If the person to whom this request is presented is a criminal justice agency or repository of records of criminal history whether within or without the State of Missouri, I hereby authorize and request that a duly appointed officer of the Sugar Creek Police Department be permitted to review and obtain copies of any and all documents, records, investigations, photographs or other information pertaining to me, including but not limited to, arrests, charges, convictions, dispositions, investigations and intelligence information, disciplinary actions, commendations and any other employment action.

6.\_\_\_\_ I do hereby make, constitute and appoint, any duly appointed officer of the Sugar Creek Police Department my true and lawful attorney in fact for me in my name, place and stead, and on my behalf and for use and benefit:

(a) to request, review, copy, sign for otherwise act of investigative purposes with respect to documents and information in the possession of the person to whom this request is presented as I might or could do of personally presented;

(b) to name the person or entity to whom this request is presented and insert that person's name in the appropriate location on this request;

(c) to place the name of the Sugar Creek Police Department officer presenting this request in the appropriate location on this request.

7.\_\_\_\_ I grant to said attorney in fact full power and authority to do, take and perform all and every act and thing whatsoever requisite, proper and necessary to be done in the exercise of any of the rights and powers herein granted, as fully to all intents and purposes as I might or could do if personally present, with full power of substitution and revocation, hereby ratifying and confirming all that said attorney in fact, or his substitute or substitutes, shall lawfully do or cause to be done by virtue of his power of attorney and the rights and powers herein granted.

8.\_\_\_\_ This power of attorney ends eighteen months from the date of execution.

9.\_\_\_\_ I do, for myself, my heirs, executors, administrators, successors, and assigns, hereby releases, remise and forever discharge the person to whom this request is presented, and his agents and employees, from any and all manner of actions, claims and demands whatsoever, known or unknown, in all or equity, which I ever had, may have to claim to have against the person to whom this request is presented, or his agents or employees, arising out of or by any reason of complying with this request.

10.\_\_\_\_ I do, for myself, my heirs, executors, administrators, successors, and assigns, hereby release, remise and forever discharge the Sugar Creek Police Department, and its agents and employees, from any and all manner of actions, claims and demands whatsoever, known or unknown, in all or equity, which I ever had, now have, may have to claim to have against the Sugar Creek Police Department, or its agents or employees, arising out of or by reason of complying with this request.

11.\_\_\_\_ A reproduction of this request by the Xerox or similar photocopy process shall be for all intents and purposes as valid as the original.

12.\_\_\_\_ *I acknowledge that I have read the foregoing and understand the content and import thereof.*

In witness whereof, I have executed this request at Sugar Creek, Missouri, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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**Signature of Applicant**