

# SUGAR CREEK POLICE AND FIRE DEPARTMENT BUSINESS ALARM NIGHT CALL INFORMATION FORM

## TO OUR LOCAL BUSINESS PATRONS AND PROPRIETORS

In an effort to better serve our Business Community we maintain an Alarm Night Call list for after business hours. The information you provide will be maintained in the Departments current and secured files in the event there is an emergency at your business, i.e. fire, burglary, vandalism, trespass, open and/or unsecured door/window, etc., or to verify the authority of person(s) on the premises after hours. The Sugar Creek Police and Fire Departments will only use the information you provide to better serve our local business community, and the information WILL NOT BE RELEASED TO ANYONE FOR ANY REASON. Any time your Alarm Night Call information changes please complete one of the forms and immediately forward it to us. Thank you and please call the number listed below if you have any questions.

BUSINESS NAME(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_

TYPE OF BUSINESS \_\_\_\_\_

PHONE NUMBER(S) AT THE BUSINESS \_\_\_\_\_

BUSINESS DAYS AND HOURS OF OPERATION \_\_\_\_\_

ALARM COMPANY (Mark N/A if not applicable) \_\_\_\_\_

PHONE NUMBER(S) \_\_\_\_\_

PLEASE CHECK EACH TYPE OF ALARM THAT IS APPLICABLE:

BURGLAR/INTRUSION

MEDICAL

PANIC

FIRE

SMOKE

CO2/CARBON MONOXIDE

ALARM KEY PAD YES NO

LOCATION OF ALARM KEY PAD (If marked YES), please complete \_\_\_\_\_

1. Are there person(s) authorized to be on the premises after hours? YES NO (If marked YES), please complete \_\_\_\_\_
2. Are there any animals on the premises? YES NO (If marked YES), please complete \_\_\_\_\_
3. Are there HAZARDOUS MATERIALS used and/or stored on the premises? YES NO (If marked YES), please complete the following, by writing the Business Name and completing information on a separate sheet of paper:
  - a. List EACH Hazardous Material(s)
  - b. List EACH location where the Hazardous Material(s) are stored on the premises, i.e. inside North door, East outside wall, etc. (Include exact and detailed location(s), also describing Hazard Placards if applicable)

EMERGENCY CONTACT(S) AFTER HOURS: Phone number(s) Include Home, Cell and/or Pager number(s)

NAME \_\_\_\_\_

PHONENUMBER(S) \_\_\_\_\_

NAME \_\_\_\_\_

PHONE NUMBER(S) \_\_\_\_\_

NAME \_\_\_\_\_

PHONE NUMBER(S) \_\_\_\_\_

NAME \_\_\_\_\_

PHONE NUMBER(S) \_\_\_\_\_

PLEASE MAIL, FAX OR BRING THIS COMPLETED FORM TO:

Sugar Creek Police and Fire Department

Attn: Dispatch

1001 Heroes Way

Sugar Creek, Missouri 64054

Non-Emergency: 816-252-7058

FAX: 815-461-3493